

## **DEPARTMENT OF EDUCATION; ST. XAVIER'S COLLEGE, RANCHI**

**1.1. Introduction** – The B.Ed. Programme includes theory based teaching-learning activities and practicum (including internship). Total number of credits allotted to theory related teaching are 48 credits (1200 marks) and practicum plus internship 35 credits (800 marks) giving almost equal weightage to both.

### **1.2. Structure of Bachelor of Education (B.Ed) Course:**

1.2.1. Core Paper

1.2.2. EPC (Enhancement of Professional Competency)

1.2.3. Practicum

### **1.3. Definition of the terms used**

1.3.1. Core paper: It is the main paper which is related to educational principles and pedagogy.

1.3.2. EPC: Beside the core paper students will study EPC papers which focus on professional competency development

1.3.3. Practicum – Core papers and EPC papers are supplemented by practicum. It encompasses project work, assignments, field work, observation, activated (group/individual), specific skill development etc. which are value based and aimed at providing hands on training and development of professional ethics.

1.3.4. The internship will include fulltime engagement in real school situations for a prolonged period of 16 weeks duration. This will cover observation, instructional design, planning, intervention practices, classroom teaching, record keeping, co-curricular activities, formative evaluation practices and interpretation, community projects, etc under the supervision of teacher educator(s) and mentors from the concerned schools.

There are 8 core papers, 5 EPC papers and approximately 16 weeks of internship

1.3.5. Credit – A Credit is the unit in terms of which the course content of a curriculum is quantified. Each credit represents 16 learning hours for theory papers and 32 learning hours for practicum.

1.3.6. Semester – The duration of the programme shall be of two years divided into four semesters.

Semester wise distribution of marks, credits and learning hours are depicted in the following tables.

### **SEMESTER- I { Full Marks – 475}**

<b>Subjects</b>	<b>Marks</b>	<b>Credit</b>	<b>Teaching</b>	<b>I. A. Wt.</b>	<b>Ex. A.</b>
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			<b>Hrs.</b>		<b>Wt.</b>
<b>Paper-I Education For National Devt. &amp; Social Change</b>	100	4+1	64+32	30	70
<b>Paper-II Learner &amp; Learning</b>	100	4+1	64+32	30	70
<b>EPC-I Language Across Curriculum</b>	50	2+1	32+32	30	70
<b>EPC-II Understanding Discipline &amp; Subjects</b>	50	2+1	32+32	30	70
<b>EPC-III Health and Physical Education</b>	50	2+1	32+32	30	70
<b>Engagement with the field credit</b>					
<b>Paper-I</b>			Credit 1 = 25 Marks		
<b>Paper – II</b>			Credit 1 = 25 Marks		
<b>EPC – I</b>			Credit 1 = 25 Marks		
<b>EPC – II</b>			Credit 1 = 25 Marks		
<b>EPC - III</b>			Credit 1 = 25 Marks		

**SEMESTER- II {Full Marks – 525}**

<b>Subjects</b>	<b>Marks</b>	<b>Credit</b>	<b>Teaching Hrs.</b>	<b>I. A. Wt.</b>	<b>Ex. A. Wt.</b>
<b>Paper-III Classroom Organisation &amp; School Management</b>	100	4+1	64+32	30	70
<b>Paper-IV Assessment And Evaluation</b>	100	4+1	64+32	30	70
<b>Paper – V(A) Pedagogy of Subjects Part I (Method I)</b>	50	2+2	32+64	30	70
<b>Paper – V(A) Pedagogy of Subjects Part I (Method II)</b>	50	2+2	32+64	30	70

<b>EPC-IV ICT (Part I)</b>	50	2+1	32+32	30	70
<b>Engagement with the field credit</b>					
<b>Paper-III</b>	Credit 1 = 25 Marks				
<b>Paper – IV</b>	Credit 1 = 25 Marks				
<b>Paper – V (Part A- Method I and II)</b>	Credit 2+2 = 50+50 Marks				
<b>EPC – IV (ICT)</b>	Credit 1 = 25 Marks				

**SEMESTER- III {Full Marks – 575}**

<b>Subjects</b>	<b>Marks</b>	<b>Credit</b>	<b>Teaching Hrs.</b>	<b>I. A. W</b>	<b>Ex.A.Wt.</b>
<b>Paper V (B) Pedagogy of Subjects Part II (Method I)</b>	50	2+2	32+64	30	70
<b>Paper V (B) Pedagogy of Subjects Part II (Method II)</b>	50	2+2	32+64	30	70
<b>Paper-VI Teaching:Approaches &amp; Strategies</b>	100	4+1	64+32	30	70
<b>School Internship</b>	250	13	416	30	70
<b>Engagement with the field credit</b>					
<b>Paper – V (B) Method - I</b>	Credit 2 = 50 Marks				
<b>Paper – V (B) Method - II</b>	Credit 2 = 50 Marks				
<b>Paper - VI</b>	Credit 1 = 25 Marks				

**SEMESTER- IV {Full Marks - 425}**

<b>Subjects</b>	<b>Marks</b>	<b>Credit</b>	<b>Teaching Hrs.</b>	<b>I. A. W</b>	<b>Ex. A. Wt.</b>
<b>Paper-VII Knowledge and Curriculum</b>	100	4+1	64+32	30	70
<b>Paper-VIII Creating and Inclusive Society</b>	100	4+1	64+32	30	70
<b>EPC-IV (ICT-Part</b>	50	2+1	32+32	30	70

<b>II)</b>					
<b>EPC-V Art &amp; Aesthetic</b>	50	2+2	32+64	30	70
<b>Engagement with the field credit</b>					
<b>Paper - VII</b>				Credit 1 = 25 Marks	
<b>Paper - VIII</b>				Credit 1 = 25 Marks	
<b>EPC-IV (ICT)</b>				Credit 1 = 25 Marks	
<b>EPC - V</b>				Credit 2 = 50 Marks	

## **2. Conduct of Examination**

2.1.1. End-Semester examination: The Odd Semester (1/3) Examination will be held in the month of December and the Even Semester (2/4) examination in the month of May. The End-Semester Examination will be held according to the schedule examination displayed on the college notice board and on the college website by the Examination Department. The Examination department will get the examination schedule approved by the Examination Committee before displaying it.

2.1.2. A student taking an End-Semester Examination will have to pay a fee decided by the college.

2.1.3. The examinations at the end of a particular semester will be conducted only in the courses offered in the current semesters, i.e., at the end of the odd semesters, examinations will be held only in the courses offered in the odd semesters and vice versa.

2.1.4. After the publication of the result of each End-Semester examination, the examinees will be provided with a progress card reflecting their grade obtained along with the credits earned in each course.

### **2.2. Supplementary Examinations**

2.2.1. Supplementary Exam will be for those students who have appeared in the End-Semester Examinations of the IV<sup>th</sup> semester of B.Ed. programme and have some carry courses (papers) from Semester III and IV.

2.2.2. Students having carry courses from Semester I to Semester II in B.Ed. will not be given supplementary examinations. They will have to clear their carry papers by writing both, mid-semester and end-semester Examinations, along with regular students.

2.2.3. Students taking Supplementary Examinations to clear carry papers from Semester III and IV in B.Ed. will not be given any special Mid-Semester Examination. Marks secured by them in internal assessment of Semester III and IV in B.Ed. shall be retained for the purpose of publishing the final result.

2.2.4. In case a student fails to clear the carry papers (from Semester III and IV) even in this supplementary examination, he will have to reappear in the Mid-Semester and End-Semester Examinations of the course in the next academic year along with regular students.

### **3. Paper Setting**

3.1. For each course (Theory and Practical), the examination department may invite from the HODs, two names of possible Paper Setters/Examiners of which one will be external. These names may be submitted to the Controller of Examinations who may select any one out of these two to act as Paper Setter/Examiner out of the list approved by the Board of Studies meeting.

3.2. Paper Setters and Head Examiners should have at least three years of teaching experience. In case of non-availability of examiners fulfilling above criteria, the condition may be relaxed after consultation with the Examination committee.

3.3. In the End-semester examinations of a B.Ed. programmes, a minimum of 50% of the total number of courses shall be required to be set and evaluated by external examiners.

3.4. Every paper-setter/evaluator will have to give a certificate to the effect that no relative of his/her is taking the examination of which he is setting the paper or evaluating papers. Simultaneously, he will also have to certify that he does not give private coaching to the students appearing at the examination of which he is setting the paper of evaluating papers.

### **4. Attendance and promotion requirements:**

4.1. A student must attend 80% lectures in theory papers and has 90% attendance in practicum.

4.2. If a student's aggregate percentage of attendance in any semester falls below 65%, he will not be promoted to the next higher semester in any case, irrespective of the number of credits he has earned up to that semester. However if he/she has more than 65% of attendance, he/she will be promoted to higher semester but will not be allowed to write end-semester examinations.

4.3. In courses in which a student has 65% or more attendance, he will be allowed to attend make up classes in the next academic year with regular students. He will need to obtain a certificate from the HOD of the Department that he has completed the make-up classes. Then he will be allowed to take the End-semester examination in that particular course (s).

4.4. A Student who has less than 65% classes in a course he will not be allowed to attend make up classes and will have to repeat that course.

4.5. A student, who has not been promoted to the next semester will have to appear at the End-Semester examination with students of the next batch. He will have to take both the mid-sem and end-sem examinations.

### **5. Credit and Grade Based Evaluation system:**

5.1. The student performance in each theory paper of the B.Ed. programme shall be evaluated out of a maximum of 100 (or 75) marks as applicable, out of which 30 marks shall be for Continuous Internal Assessment and 70 marks shall be for the End-Semester Examination.

5.2. There will be no special mid-semester examination in any case.

5.3. An answer sheet will not be re-evaluation in any case.

5.4. A student can apply for the scrutiny of his/her answer script, after paying the required fee for it, within 15 days of the publication of the results. The paper shall be scrutinized by the examination department (or by a person appointed by it in consultation with the Principal) to see if any question (or part there of) has been left unmarked or, whether marks obtained have been transcribed correctly.

## **6. System of Grading:**

6.1. Grade Table- Course of B.Ed. programme will be evaluated on the basis of the following Grade table:

Letter Grade	Grade Point	Range of Marks
O (outstanding)	10	91-100
A+ (Excellent)	9	81-90
A (Very good)	8	71-80
B+ (Good)	7	61-70
B (Above average)	6	51-60
C (Average)	5	41-50
P (Pass)	4	33-40
F (Fail)	0	-----
Ab (Absent)	0	-----

## **6.2. Calculation of overall score:**

6.2.1. Completing the course successfully: A student will have to obtain at least a 'P' grade to complete a course successfully. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination. In terms of marks, Grade F will indicate less than 33% marks.

6.2.2. Grade: 'Grade' (Gr) in a course is a letter symbol (O, A+, A, B+, B, C, P and F), which indicates the broad level of performance of a student in a course.

6.2.3. Grade Point: As the above Grade Table shows, each Grade has a corresponding 'Grade Point' (GrP), which is a number indicating the numerical value of that grade.

6.2.4. Credit Point: 'Credit Point' (CrP) of a course is the value obtained by multiplying the Grade Points obtained by a student by the Credits assigned to that course. Thus, Credit Points = Grade Points obtained by a students X Credits assigned to that course.

6.2.5. Semester Grade Point Average (SGPA): Semester Grade Point Average (SGPA) is the value obtained by dividing the sum of credit points (CrP) obtained by a student in all the papers taken in a semester by the sum of credits assigned to all papers taken by him in that semester. The semester grade point average shall be rounded off to two decimal places. SGPA determines the overall performance of a student at the end of a semester.

6.2.6. Cumulative Grade Point Average (CGPA): Cumulative Grade Point Average (CGPA) is the value obtained by dividing the sum of credit points obtained in all the courses in successive semesters taken by the student by the sum of credits in all courses in those semesters and shall be rounded off to two decimal places.