

Daily In-Out Report

| Emp ID            | Emp Name          | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|-------------------|-------------------|-------------|----------|----------|--------------|------------|--------|
| <b>Branch</b>     | Your Branch       |             |          |          |              |            |        |
| <b>Department</b> | B.Ed              |             |          |          |              |            |        |
| 70                | SHEELA KERKETTITA |             |          |          |              |            |        |
| DAY               | 09:00             | 25-Oct-2019 | 09:03:00 |          | 00:00        | 00:00      | PH     |
|                   |                   | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|                   |                   | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY               | 09:00             | 04-Nov-2019 | 08:52:00 | 15:52:00 | 07:00        | 00:00      | P      |
| DAY               | 09:00             | 05-Nov-2019 | 08:53:00 | 16:14:00 | 07:21        | 00:00      | P      |
| DAY               | 09:00             | 06-Nov-2019 | 08:54:00 |          | 00:00        | 00:00      | E      |
| DAY               | 09:00             | 07-Nov-2019 | 08:57:00 | 15:55:00 | 06:58        | 00:00      | P      |
| DAY               | 09:00             | 08-Nov-2019 | 09:13:00 | 15:59:00 | 06:46        | 00:00      | P      |
| DAY               | 09:00             | 09-Nov-2019 | 08:45:00 | 15:54:00 | 07:09        | 00:00      | P      |
|                   |                   |             |          |          | <b>35:14</b> | <b>0:0</b> |        |
| 75                | ROSLINE NOWRANGI  |             |          |          |              |            |        |
| DAY               | 09:00             | 25-Oct-2019 | 10:23:00 |          | 00:00        | 00:00      | PH     |
|                   |                   | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|                   |                   | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|                   |                   | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name             | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|----------------------|-------------|----------|----------|--------------|------------|--------|
|        |                      | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00                | 04-Nov-2019 | 08:43:00 | 15:52:00 | 07:09        | 00:00      | P      |
|        |                      | 05-Nov-2019 |          |          | 00:00        | 00:00      | A      |
| DAY    | 09:00                | 06-Nov-2019 | 08:40:00 | 15:49:00 | 07:09        | 00:00      | P      |
| DAY    | 09:00                | 07-Nov-2019 | 08:35:00 | 15:55:00 | 07:20        | 00:00      | P      |
| DAY    | 09:00                | 08-Nov-2019 | 08:48:00 | 15:59:00 | 07:11        | 00:00      | P      |
| DAY    | 09:00                | 09-Nov-2019 | 08:56:00 | 15:54:00 | 06:58        | 00:00      | P      |
|        |                      |             |          |          | <b>35:47</b> | <b>0:0</b> |        |
| 140    | SURYA NARAYAN PRASAD |             |          |          |              |            |        |
|        |                      | 25-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                      | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00                | 04-Nov-2019 | 09:08:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00                | 05-Nov-2019 |          |          | 00:00        | 00:00      | E      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs  | OS Hrs     | Status |
|--------|--------------------|-------------|----------|----------|------------|------------|--------|
|        |                    |             | 09:19:00 |          |            |            |        |
| DAY    | 09:00              | 06-Nov-2019 | 09:17:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 07-Nov-2019 | 09:14:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 08-Nov-2019 | 10:47:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 09-Nov-2019 | 10:00:00 |          | 00:00      | 00:00      | E      |
|        |                    |             |          |          | <b>0:0</b> | <b>0:0</b> |        |
| 146    | RAM MURMU          |             |          |          |            |            |        |
|        |                    | 25-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 26-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 27-Oct-2019 |          |          | 00:00      | 00:00      | W      |
|        |                    | 28-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 29-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 30-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 31-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 01-Nov-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 02-Nov-2019 |          |          | 00:00      | 00:00      | H      |
|        |                    | 03-Nov-2019 |          |          | 00:00      | 00:00      | W      |
| DAY    | 09:00              | 04-Nov-2019 | 10:55:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 05-Nov-2019 | 10:01:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 06-Nov-2019 | 10:37:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 07-Nov-2019 | 10:58:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 08-Nov-2019 | 10:52:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00              | 09-Nov-2019 | 11:45:00 |          | 00:00      | 00:00      | E      |
|        |                    |             |          |          | <b>0:0</b> | <b>0:0</b> |        |
| 218    | SUDHANSHU C. KUJUR |             |          |          |            |            |        |
| DAY    | 09:00              | 25-Oct-2019 | 10:30:00 |          | 00:00      | 00:00      | PH     |
|        |                    | 26-Oct-2019 |          |          | 00:00      | 00:00      | H      |

| Emp ID | Emp Name     | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|--------------|-------------|----------|----------|--------------|------------|--------|
|        |              | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |              | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00        | 04-Nov-2019 | 09:41:00 | 15:50:00 | 06:09        | 00:00      | P      |
| DAY    | 09:00        | 05-Nov-2019 | 09:35:00 | 16:27:00 | 06:52        | 00:00      | P      |
| DAY    | 09:00        | 06-Nov-2019 | 09:29:00 | 15:57:00 | 06:28        | 00:00      | P      |
| DAY    | 09:00        | 07-Nov-2019 | 09:32:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00        | 08-Nov-2019 | 09:30:00 | 15:53:00 | 06:23        | 00:00      | P      |
| DAY    | 09:00        | 09-Nov-2019 | 09:28:00 | 15:47:00 | 06:19        | 00:00      | P      |
|        |              |             |          |          | <b>32:11</b> | <b>0:0</b> |        |
| 219    | RESHMA TOPPO |             |          |          |              |            |        |
| DAY    | 09:00        | 25-Oct-2019 | 10:43:00 |          | 00:00        | 00:00      | PH     |
|        |              | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |              | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |              | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name       | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|----------------|-------------|----------|----------|--------------|------------|--------|
|        |                |             |          |          |              |            |        |
| DAY    | 09:00          | 04-Nov-2019 | 09:15:00 | 15:39:00 | 06:24        | 00:00      | P      |
| DAY    | 09:00          | 05-Nov-2019 | 09:22:00 | 15:37:00 | 06:15        | 00:00      | P      |
|        |                | 06-Nov-2019 |          |          | 00:00        | 00:00      | A      |
| DAY    | 09:00          | 07-Nov-2019 | 09:17:00 | 15:35:00 | 06:18        | 00:00      | P      |
| DAY    | 09:00          | 08-Nov-2019 | 09:22:00 | 15:35:00 | 06:13        | 00:00      | P      |
| DAY    | 09:00          | 09-Nov-2019 | 09:24:00 | 15:40:00 | 06:16        | 00:00      | P      |
|        |                |             |          |          | <b>31:26</b> | <b>0:0</b> |        |
| 220    | SWADHA PRAKASH |             |          |          |              |            |        |
| DAY    | 09:00          | 25-Oct-2019 | 10:30:00 |          | 00:00        | 00:00      | PH     |
|        |                | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
|        |                | 04-Nov-2019 |          |          | 00:00        | 00:00      | A      |
| DAY    | 09:00          | 05-Nov-2019 | 09:34:00 | 15:49:00 | 06:15        | 00:00      | P      |
| DAY    | 09:00          | 06-Nov-2019 | 09:31:00 | 15:29:00 | 05:58        | 00:00      | P      |
| DAY    | 09:00          | 07-Nov-2019 | 09:10:00 | 15:19:00 | 06:09        | 00:00      | P      |
| DAY    | 09:00          | 08-Nov-2019 | 09:16:00 | 15:35:00 | 06:19        | 00:00      | P      |
| DAY    | 09:00          | 09-Nov-2019 | 09:02:00 | 15:57:00 | 06:55        | 00:00      | P      |
|        |                |             |          |          | <b>31:36</b> | <b>0:0</b> |        |
| 221    | NANDITA DAS    |             |          |          |              |            |        |

| Emp ID | Emp Name         | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|------------------|-------------|----------|----------|--------------|------------|--------|
|        |                  | 25-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                  | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00            | 04-Nov-2019 | 09:27:00 | 15:45:00 | 06:18        | 00:00      | P      |
| DAY    | 09:00            | 05-Nov-2019 | 09:20:00 | 15:33:00 | 06:13        | 00:00      | P      |
| DAY    | 09:00            | 06-Nov-2019 | 09:27:00 | 15:56:00 | 06:29        | 00:00      | P      |
| DAY    | 09:00            | 07-Nov-2019 | 09:31:00 | 15:37:00 | 06:06        | 00:00      | P      |
| DAY    | 09:00            | 08-Nov-2019 | 09:32:00 | 16:22:00 | 06:50        | 00:00      | P      |
|        |                  | 09-Nov-2019 |          |          | 00:00        | 00:00      | A      |
|        |                  |             |          |          | <b>31:56</b> | <b>0:0</b> |        |
| 222    | ANUPAMA BHARGAVA |             |          |          |              |            |        |
|        |                  | 25-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                  | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name             | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|----------------------|-------------|----------|----------|--------------|------------|--------|
|        |                      | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00                | 04-Nov-2019 | 09:32:00 | 15:45:00 | 06:13        | 00:00      | P      |
| DAY    | 09:00                | 05-Nov-2019 | 09:32:00 | 15:33:00 | 06:01        | 00:00      | P      |
| DAY    | 09:00                | 06-Nov-2019 | 09:39:00 | 15:56:00 | 06:17        | 00:00      | P      |
|        |                      | 07-Nov-2019 |          |          | 00:00        | 00:00      | A      |
| DAY    | 09:00                | 08-Nov-2019 | 09:27:00 | 15:39:00 | 06:12        | 00:00      | P      |
| DAY    | 09:00                | 09-Nov-2019 | 09:31:00 | 15:41:00 | 06:10        | 00:00      | P      |
|        |                      |             |          |          | <b>30:53</b> | <b>0:0</b> |        |
| 224    | NILIMA JYOTSHA TOPPO |             |          |          |              |            |        |
| DAY    | 09:00                | 25-Oct-2019 | 10:31:00 |          | 00:00        | 00:00      | PH     |
|        |                      | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                      | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                      | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00                | 04-Nov-2019 | 09:58:00 | 15:27:00 | 05:29        | 00:00      | P      |
| DAY    | 09:00                | 05-Nov-2019 | 09:17:00 | 15:34:00 | 06:17        | 00:00      | P      |
| DAY    | 09:00                | 06-Nov-2019 | 09:13:00 | 15:30:00 | 06:17        | 00:00      | P      |
| DAY    | 09:00                | 07-Nov-2019 | 09:55:00 | 15:34:00 | 05:39        | 00:00      | P      |
| DAY    | 09:00                | 08-Nov-2019 | 09:33:00 | 15:35:00 | 06:02        | 00:00      | P      |

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| Emp ID | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|--------------------|-------------|----------|----------|--------------|------------|--------|
|        |                    | 09-Nov-2019 |          |          | 00:00        | 00:00      | A      |
|        |                    |             |          |          | <b>29:44</b> | <b>0:0</b> |        |
| 262    | SUDHA RANI KHALKHO |             |          |          |              |            |        |
| DAY    | 09:00              | 25-Oct-2019 | 10:30:00 |          | 00:00        | 00:00      | PH     |
|        |                    | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                    | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00              | 04-Nov-2019 | 10:13:00 | 15:39:00 | 05:26        | 00:00      | P      |
| DAY    | 09:00              | 05-Nov-2019 | 09:52:00 | 15:55:00 | 06:03        | 00:00      | P      |
| DAY    | 09:00              | 06-Nov-2019 | 10:12:00 | 15:37:00 | 05:25        | 00:00      | P      |
| DAY    | 09:00              | 07-Nov-2019 | 10:07:00 | 15:35:00 | 05:28        | 00:00      | P      |
| DAY    | 09:00              | 08-Nov-2019 | 10:43:00 | 15:35:00 | 04:52        | 00:00      | P      |
| DAY    | 09:00              | 09-Nov-2019 | 10:20:00 | 15:40:00 | 05:20        | 00:00      | P      |
|        |                    |             |          |          | <b>32:34</b> | <b>0:0</b> |        |
| 288    | KAVITA TOPNO       |             |          |          |              |            |        |
| DAY    | 09:00              | 25-Oct-2019 | 10:28:00 |          | 00:00        | 00:00      | PH     |
|        |                    | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                    | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |



| Emp ID | Emp Name       | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|----------------|-------------|----------|----------|--------------|------------|--------|
|        |                | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00          | 04-Nov-2019 | 09:14:00 | 15:39:00 | 06:25        | 00:00      | P      |
| DAY    | 09:00          | 05-Nov-2019 | 09:50:00 | 15:55:00 | 06:05        | 00:00      | P      |
| DAY    | 09:00          | 06-Nov-2019 | 09:38:00 | 15:37:00 | 05:59        | 00:00      | P      |
| DAY    | 09:00          | 07-Nov-2019 | 09:09:00 | 15:34:00 | 06:25        | 00:00      | P      |
| DAY    | 09:00          | 08-Nov-2019 | 09:26:00 | 15:35:00 | 06:09        | 00:00      | P      |
| DAY    | 09:00          | 09-Nov-2019 | 09:49:00 | 15:40:00 | 05:51        | 00:00      | P      |
|        |                |             |          |          | <b>36:54</b> | <b>0:0</b> |        |
| 289    | FLORENCE PURTY |             |          |          |              |            |        |
| DAY    | 09:00          | 25-Oct-2019 | 11:05:00 |          | 00:00        | 00:00      | PH     |
|        |                | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00          | 04-Nov-2019 | 09:05:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00          | 05-Nov-2019 | 08:44:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00          | 06-Nov-2019 | 08:28:00 |          | 00:00        | 00:00      | E      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name         | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|------------------|-------------|----------|----------|--------------|------------|--------|
| DAY    | 09:00            | 07-Nov-2019 | 09:29:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00            | 08-Nov-2019 | 08:49:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00            | 09-Nov-2019 | 09:22:00 |          | 00:00        | 00:00      | E      |
|        |                  |             |          |          | <b>0:0</b>   | <b>0:0</b> |        |
| 290    | RUMABHATTACHARYA |             |          |          |              |            |        |
| DAY    | 09:00            | 25-Oct-2019 | 10:54:00 | 15:36:00 | 04:42        | 00:00      | PH     |
|        |                  | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                  | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00            | 04-Nov-2019 | 09:49:00 | 15:30:00 | 05:41        | 00:00      | P      |
| DAY    | 09:00            | 05-Nov-2019 | 09:47:00 | 15:30:00 | 05:43        | 00:00      | P      |
| DAY    | 09:00            | 06-Nov-2019 | 10:34:00 | 15:32:00 | 04:58        | 00:00      | P      |
| DAY    | 09:00            | 07-Nov-2019 | 09:54:00 | 15:36:00 | 05:42        | 00:00      | P      |
| DAY    | 09:00            | 08-Nov-2019 | 10:30:00 | 15:36:00 | 05:06        | 00:00      | P      |
| DAY    | 09:00            | 09-Nov-2019 | 10:01:00 |          | 00:00        | 00:00      | E      |
|        |                  |             |          |          | <b>31:52</b> | <b>0:0</b> |        |
| 291    | PANKAJ KUMAR     |             |          |          |              |            |        |
| DAY    | 09:00            | 25-Oct-2019 | 10:38:00 |          | 00:00        | 00:00      | PH     |
|        |                  | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                  | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                  | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |

| Emp ID | Emp Name        | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|-----------------|-------------|----------|----------|--------------|------------|--------|
|        |                 | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00           | 04-Nov-2019 | 09:29:00 | 15:49:00 | 06:20        | 00:00      | P      |
| DAY    | 09:00           | 05-Nov-2019 | 09:32:00 | 15:35:00 | 06:03        | 00:00      | P      |
| DAY    | 09:00           | 06-Nov-2019 | 09:37:00 | 15:57:00 | 06:20        | 00:00      | P      |
| DAY    | 09:00           | 07-Nov-2019 | 09:40:00 | 15:55:00 | 06:15        | 00:00      | P      |
| DAY    | 09:00           | 08-Nov-2019 | 10:00:00 | 15:53:00 | 05:53        | 00:00      | P      |
| DAY    | 09:00           | 09-Nov-2019 | 09:50:00 | 15:37:00 | 05:47        | 00:00      | P      |
|        |                 |             |          |          | <b>36:38</b> | <b>0:0</b> |        |
| 292    | JAGBANDHU MAHTO |             |          |          |              |            |        |
| DAY    | 09:00           | 25-Oct-2019 | 10:38:00 |          | 00:00        | 00:00      | PH     |
|        |                 | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                 | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                 | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00           | 04-Nov-2019 | 09:31:00 | 15:49:00 | 06:18        | 00:00      | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|--------|--------------------|-------------|----------|----------|--------------|------------|--------|
| DAY    | 09:00              | 05-Nov-2019 | 09:32:00 | 15:35:00 | 06:03        | 00:00      | P      |
| DAY    | 09:00              | 06-Nov-2019 | 09:38:00 | 15:57:00 | 06:19        | 00:00      | P      |
| DAY    | 09:00              | 07-Nov-2019 | 09:32:00 | 15:55:00 | 06:23        | 00:00      | P      |
| DAY    | 09:00              | 08-Nov-2019 | 09:37:00 | 15:53:00 | 06:16        | 00:00      | P      |
| DAY    | 09:00              | 09-Nov-2019 | 09:33:00 | 15:37:00 | 06:04        | 00:00      | P      |
|        |                    |             |          |          | <b>37:23</b> | <b>0:0</b> |        |
| 295    | VIKRAM BAHADUR NAG |             |          |          |              |            |        |
| DAY    | 09:00              | 25-Oct-2019 | 10:30:00 |          | 00:00        | 00:00      | PH     |
|        |                    | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 27-Oct-2019 |          |          | 00:00        | 00:00      | W      |
|        |                    | 28-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 29-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 30-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 31-Oct-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 01-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 02-Nov-2019 |          |          | 00:00        | 00:00      | H      |
|        |                    | 03-Nov-2019 |          |          | 00:00        | 00:00      | W      |
| DAY    | 09:00              | 04-Nov-2019 | 09:26:00 | 15:49:00 | 06:23        | 00:00      | P      |
| DAY    | 09:00              | 05-Nov-2019 | 09:10:00 | 16:27:00 | 07:17        | 00:00      | P      |
| DAY    | 09:00              | 06-Nov-2019 | 09:19:00 | 15:57:00 | 06:38        | 00:00      | P      |
| DAY    | 09:00              | 07-Nov-2019 | 09:35:00 |          | 00:00        | 00:00      | E      |
| DAY    | 09:00              | 08-Nov-2019 | 09:41:00 | 16:11:00 | 06:30        | 00:00      | P      |
| DAY    | 09:00              | 09-Nov-2019 | 09:22:00 | 15:38:00 | 06:16        | 00:00      | P      |
|        |                    |             |          |          | <b>33:4</b>  | <b>0:0</b> |        |
| 217    | ANAND KERKETTA     |             |          |          |              |            |        |
| DAY    | 09:00              | 25-Oct-2019 | 11:05:00 |          | 00:00        | 00:00      | PH     |
|        |                    | 26-Oct-2019 |          |          | 00:00        | 00:00      | H      |

| Emp ID | Emp Name    | Attn Date   | In Time  | Out Time | Total Hrs  | OS Hrs     | Status |
|--------|-------------|-------------|----------|----------|------------|------------|--------|
|        |             | 27-Oct-2019 |          |          | 00:00      | 00:00      | W      |
|        |             | 28-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 29-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 30-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 31-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 01-Nov-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 02-Nov-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 03-Nov-2019 |          |          | 00:00      | 00:00      | W      |
| DAY    | 09:00       | 04-Nov-2019 | 09:05:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00       | 05-Nov-2019 | 08:44:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00       | 06-Nov-2019 | 08:28:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00       | 07-Nov-2019 | 09:29:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00       | 08-Nov-2019 | 08:49:00 |          | 00:00      | 00:00      | E      |
| DAY    | 09:00       | 09-Nov-2019 | 09:22:00 |          | 00:00      | 00:00      | E      |
|        |             |             |          |          | <b>0:0</b> | <b>0:0</b> |        |
| 362    | ANKITA BASU |             |          |          |            |            |        |
| DAY    | 09:00       | 25-Oct-2019 | 10:54:00 |          | 00:00      | 00:00      | PH     |
|        |             | 26-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 27-Oct-2019 |          |          | 00:00      | 00:00      | W      |
|        |             | 28-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 29-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 30-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 31-Oct-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 01-Nov-2019 |          |          | 00:00      | 00:00      | H      |
|        |             | 02-Nov-2019 |          |          | 00:00      | 00:00      | H      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID | Emp Name      | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|--------|---------------|-------------|----------|----------|--------------|-------------|--------|
|        |               | 03-Nov-2019 |          |          | 00:00        | 00:00       | W      |
| DAY    | 09:00         | 04-Nov-2019 | 09:34:00 | 15:30:00 | 05:56        | 00:00       | P      |
| DAY    | 09:00         | 05-Nov-2019 | 09:33:00 | 15:29:00 | 05:56        | 00:00       | P      |
| DAY    | 09:00         | 06-Nov-2019 | 09:52:00 | 15:32:00 | 05:40        | 00:00       | P      |
| DAY    | 09:00         | 07-Nov-2019 | 09:28:00 | 15:37:00 | 06:09        | 00:00       | P      |
| DAY    | 09:00         | 08-Nov-2019 | 09:40:00 | 15:37:00 | 05:57        | 00:00       | P      |
| DAY    | 09:00         | 09-Nov-2019 | 09:31:00 | 15:40:00 | 06:09        | 00:00       | P      |
|        |               |             |          |          | <b>35:47</b> | <b>0:0</b>  |        |
| 363    | PRATIMA TIGGA |             |          |          |              |             |        |
|        |               | 25-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 26-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 27-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 28-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 29-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 30-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 31-Oct-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 01-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 02-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 03-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 04-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 05-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 06-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
|        |               | 07-Nov-2019 |          |          | 00:00        | 00:00       | XX     |
| DAY    | 09:00         | 08-Nov-2019 | 07:55:00 | 15:58:00 | 08:03        | 01:03       | XX     |
| DAY    | 09:00         | 09-Nov-2019 | 08:05:00 | 15:50:00 | 07:45        | 00:45       | P      |
|        |               |             |          |          | <b>15:48</b> | <b>1:48</b> |        |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave